



The Corporation of the Town of Tecumseh

Community & Recreation Services

To: Mayor and Members of Council

From: Beth Gignac, Director Community & Recreation Services

Date to Council: August 13, 2024

Report Number: CRS-2024-21

Subject: Lacasse Park Use Agreement – Windsor-Essex Catholic District School Board

Recommendations

It is recommended:

That CRS-2024-21 Lacasse Park Use Agreement – Windsor-Essex Catholic District School Board **be received**;

And that By-Law 2024-072 **be considered** for the first, second, third and final reading to authorize the Mayor and Clerk to execute a Use Agreement for Lacasse Park with the Windsor-Essex Catholic District School Board.

Background

The Windsor-Essex Catholic District School Board, via St. Pius X Elementary School, has used the Lacasse Park parking lot for many years as an informal drop-off and pick-up area for students and families. With increased use of the park, it has become necessary to formalize this use and ensure that the Town is aware of the specific access requirements. The Town has not and will not be responsible for managing this particular use in the park.

Comments

Over the past few years, Lacasse Park has seen the addition of new amenities, such as the Zekelman Pickleball Courts and expanded facilities at the Bert Lacasse Ball Park. These new and improved amenities are increasing usage of the park and increasing the need for identified parking lot uses.

To ensure that all park users can safely utilize the parking lot a formal Use Agreement is recommended to govern the non-exclusive use of an identified “Drop Off and Pick Up Area” in Lacasse Park by the Windsor-Essex District School Board.

This new area is immediately adjacent to the Bert Lacasse Ball Park and the east grounds of St. Pius X Elementary School. While the area will be used by all park users, the Windsor-Essex Catholic District School Board has requested specific access as follows:

- Use of the “Drop Off and Pick Up Area” during the hours of 8:15 am - 8:45 am and 2:55 pm - 3:20 pm daily, during the school year of September to June.
- Persons using the “Drop Off and Pick Up Area” will be asked to adhere to the use arrangements, as identified and solely managed by St. Pius X Elementary School including the management of “No Parking” within in the “Drop Off and Pick Up Area.”
- St. Pius X Elementary School can request exclusive use of the area for special events, to be submitted in writing by August 1 each year to the Town for consideration.
- This agreement will be effective on approval until such time as either party requests termination per the terms identified.

This new Use Agreement ensures that all organizations formally utilizing and accessing Lacasse Park have agreements governing use of Town property, as approved by Council. This is necessary due to matters of liability and safe operations.

Since this area will be utilized by all park users, the Town will provide signage indicating the specific “Drop Off and Pick Up Area” along with surface painting on the parking lot. Persons who need to park for Drop Off and Pick Up will be able to park in adjacent parking stalls in the park.

Consultations

Chief Administrative Officer
Legislative Services & Clerk
Windsor-Essex Catholic District School Board
St. Pius X Elementary School

Financial Implications

There are no financial implications associated with the Use Agreement since all day-to-day management of the Use of the “Drop Off and Pick Up Area” by St. Pius X Elementary School will be managed solely by the school. The Town will provide winter control and other general maintenance of the park grounds and its amenities within existing Operating Budgets per usual practice of all Town-owned parking lots.

Link to Strategic Priorities

Applicable	2023-2026 Strategic Priorities
<input type="checkbox"/>	Sustainable Growth: Achieve prosperity and a livable community through sustainable growth.
<input checked="" type="checkbox"/>	Community Health and Inclusion: Integrate community health and inclusion into our places and spaces and everything we do.
<input checked="" type="checkbox"/>	Service Experience: Enhance the experience of Team Tecumseh and our citizens through responsive and respectful service.

Communications

Not applicable

Website

Social Media

News Release

Local Newspaper

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Beth Gignac, BA Hons
Director Community & Recreation Services

Reviewed by:

Robert Auger, LL.B.
Director Legislative Services & Clerk

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

Attachment Number	Attachment Name
None	None