



**Minutes of an Annual General Meeting of the
Town of Tecumseh Business Improvement Area
(TOTBIA)**

Date: Thursday, July 25, 2024
Time: 5:00 pm
Location: Owen 360 Tecumseh
5-12000 Tecumseh Rd. E.
Tecumseh, ON

Present:
Chair, Leo Demarce
Vice Chair, Laura Carcelen
Treasurer, Sandra Zanet
Director, Eddy Hammoud
Director, Josh Shepley
Director, Jules Champoux
Councillor, Brian Houston (liaison)
Councillor, James Dorner

Also Present:
BIA Coordinator, Kim McFadden

A. Call to Order

The meeting is called to order at 5:15 pm by Sandra Zanet, Treasurer.

B. Roll Call

C. Communications

1. TOTBIA Board of Management Meeting Minutes

June 18, 2024 Regular General Meeting (RGM)

October 20, 2021 Annual General Meeting (AGM)

Motion: BBM - 28/24

Moved by Jules Champoux

Seconded by Sandra Zanet

That the June 18, 2024 regular general meeting minutes of the Town of Tecumseh Business Improvement Area (TOTBIA) as were duplicated and delivered to the members, **be adopted**.

Carried

Motion: BBM - 29/24

Moved by Sandra Zanet

Seconded by Josh Shepley

That the October 20, 2021 annual general meeting minutes of the Town of Tecumseh Business Improvement Area (TOTBIA) as were duplicated and delivered to the members, **be adopted**.

Carried

D. Reports

1. Chair & Treasurer Report

June 2024 financials

2024 proposed Operating Budget with 2023 Actuals.

Motion: BBM - 30/24

Moved by Jules Champoux

Seconded by Josh Shepley

That the June 2024 financial reports as were duplicated and delivered to the members, **be approved**.

Carried

Motion: BBM - 31/24

Moved by Jules Champoux

Seconded by Josh Shepley

That the proposed 2024 operating budget and 2023 actuals as presented **be approved**.

Carried

2. Committees Report

2023-2024 marketing, beautification, and events highlights.

A verbal report is presented by the Vice Chair.

E. Next Meeting

RGM & AGM

The next regular general meeting is scheduled on Tuesday, August 20, 2024 at 6:00 pm to be held at the TOTBIA office.

The next annual general meeting is tentatively scheduled for Tuesday, November 19, 2024 at 5:00 pm pending reservation of Council Chambers to be confirmed with the Town.

F. Adjournment

Motion: BBM - 32/24

Moved by Eddy Hammoud

Seconded by Josh Shepley

That there being no further business, the Thursday, July 25, 2024 meeting of the Town of Tecumseh Business Improvement Area **be adjourned** at 5:39 pm.

Carried

Leo Demarce, Chair

Kim McFadden, BIA Coordinator