



**Minutes of an Annual General Meeting of the  
Town of Tecumseh Business Improvement Area  
(TOTBIA)**

Date: Thursday, December 5, 2024  
Time: 6:00 pm  
Location: Tabouli by Eddy's  
5-1614 Lesperance Rd.  
Tecumseh, ON

Present:  
Chair, Leo Demarce  
Vice Chair, Laura Carcelen  
Treasurer, Sandra Zanet  
Director, Eddy Hammoud  
Director, Josh Shepley  
Director, Dr. Heba Al Faouri  
Councillor, Brian Houston (liaison)  
Councillor, James Dorner

Absent:  
Director, Jules Champoux

Also Present:  
BIA Coordinator, Kim McFadden

**A. Call to Order**

The meeting is called to order at 6:20 pm by Laura Carcelen, Vice Chair.

**B. Roll Call**

**C. Disclosure of Pecuniary Interest**

No disclosure at this meeting.

**D. Communications**

**1. TOTBIA Board of Management Meeting Minutes**

July 25, 2024 Annual General Meeting (AGM) for 2023

**Motion: BBM - 54/24**

Moved by Laura Carcelen

Seconded by Sandra Zanet

That the July 25, 2024 annual general meeting minutes of the Town of Tecumseh Business Improvement Area (TOTBIA) for 2023 as were duplicated and delivered to the members, **be adopted**.

Carried

**E. Reports**

**1. Chair & Treasurer Report**

2025 Budget Proposal & Strategic Plan

Proposed Constitution Amendments

**Motion: BBM - 55/24**

Moved by Laura Carcelen

Seconded by Eddy Hammoud

**That** the proposed 2025 operating budget and strategic plan as presented to the membership and submitted to the Town **be approved** for presentation at the Regular Council Meeting on December 10, 2024.

Carried

**Motion: BBM - 56/24**

Moved by Josh Shepley

Seconded by Eddy Hammoud

**That** the proposed constitution amendments as presented **be approved**.

Carried

**2. Committees Reports**

2024 marketing, events, beautification, and program accomplishments.

Recap [video](#) highlighting 2024 achievements played.

**F. Unfinished Business**

No unfinished business to address.

**G. New Business**

No new business raised.

**H. Next Meeting**

The next regular general meeting is scheduled for Tuesday, December 17, 2024 at 6:00 pm to be held at the TOTBIA office.

**I. Adjournment**

**Motion: BBM - 58/24**

Moved by Leo Demarce

Seconded by Laura Carcelen

**That** there being no further business, the Thursday, December 5, 2024 meeting of the Town of Tecumseh Business Improvement Area **be adjourned** at 6:45 pm.

Carried

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Leo Demarce, Chair

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Kim McFadden, BIA Coordinator