



## The Corporation of the Town of Tecumseh

Legislative & Clerk Services

**To:** Mayor and Members of Council

**From:** Robert Auger, Director Legislative Services & Clerk

**Date to Council:** January 14, 2025

**Report Number:** LCS-2025-02

**Subject:** Committee and Board Appointments

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### Recommendations

It is recommended:

**That** the application to the Business Improvement Area (BIA) Board of Management from (insert name) **be accepted and appointed** as a Director of the BIA Board of Management for the term ending November 14, 2026, or until such time as new members are appointed;

**And that** the application to the Essex Power Board from (insert name) **be accepted and appointed** as the Independent Municipal Representative for the term ending December 31, 2028, or until such time new members are appointed;

**And further that** the application from (insert name) **be accepted and appointed** to the Tecumseh Accessibility Advisory Committee for the term ending November 14, 2026, or until such time new members are appointed.

### Background

There are currently three vacancies on Town Boards and Committees. A notice was placed on the Town's Website along with an online application form and linked to the Tecumseh Facebook page, Twitter and Instagram calling for applications for Tecumseh Accessibility Advisory Committee, the Town of Tecumseh Business Improvement Area

Board of Management and Essex Power Board along with a description of each Committee/Board.

Applications for each Committee/Board set out specific eligibility criteria for applying. General eligibility criteria also require that applicants:

- Be a resident/owner of lands in the Town;
- Be a Canadian Citizen;
- Be at least 18 years old;
- Not be an employee of the Town, and
- Not be prohibited by law from voting in a municipal election.

Eligibility criteria for the Tecumseh Accessibility Advisory Committee also requires applicants to be a person with a disability or such members as Council deems appropriate.

## **Comments**

In accordance with the Policy, a call for applications was posted on the Town's website from December 9, 2024, to January 10, 2025. Ongoing posts were shared to the Town's social media platforms to encourage application submissions.

A brief description of each of the Committees/Boards is provided in this report with the names of those who have applied. Council was provided with all applicant information in advance of this meeting for their consideration.

## **Essex Power Corporation Board of Directors**

The Town of Tecumseh, along with the Towns of Amherstburg, LaSalle and the Municipality of Leamington, are the shareholders of record in Essex Power Corporation. Pursuant to Essex Power Shareholder Agreement requirements each Municipality shall ensure the nomination for appointment of two Directors, one of whom shall be an Independent non-elected member of the business community.

In addition, nominees for appointment to Essex Power Board have new requirements or qualifications. In particular, the qualifications of such candidates shall include one or more of the following:

- (i) recognized credentials and experience in the electricity industry, including knowledge of public policy issues relating to the electricity sector;
- (ii) merger and acquisitions experience;

- (iii) regulated monopoly expertise;
- (iv) experience as a director for public or private “for profit” companies or not-for-profit companies;
- (v) certification or other recognized credentials in corporate governance;
- (vi) recognized credentials and experience in accounting, finance, legal and/or commercial business experience;
- (vii) recognized credentials and experience in IT, including cyber-security issues;
- (viii) background in innovation and entrepreneurialism, such as prior business experiences and/or prior involvement as operator or investor with innovative businesses, inventions or other intellectual property;
- (ix) recognized credentials and experience in environmental and real estate issues;  
and
- (x) recognized credentials and experience in labour relations and occupational health and safety issues.

The current Director vacancy for Tecumseh expired December 1, 2024. Mayor Gary McNamara is currently the other Tecumseh member previously appointed to the Board for a term ending November 14, 2026.

The Town has received two applications for the Essex Power Board and the applications have been circulated to Council for their review. The term of this appointment as the Town’s Independent Director ends on December 31, 2028.

### **Business Improvement Area Board of Management**

This non-profit organization represents and promotes a defined geographic area of the Town as a business or shopping area (north of County Road 22). The Board also oversees the improvement, beautification and maintenance of municipally owned land, buildings and structures in the area beyond that provided at the expense of the municipality generally.

The budget for promotional activities and events as adopted by the Board of Management is submitted annually to Council for approval as part of the budget process. The Town provides the approved funding to the Board of Management by collection of a special levy applied to commercial properties in the defined geographic area

The BIA is governed by a nine (9) member Board of Management, comprised of two (2) Council Member directors appointed by Council and seven (7) directors nominated for

Council appointment by a vote of the membership of the improvement area. Currently there are three vacancies on the Board.

It is recommended that the application from Carlyn Bistany be accepted and be appointed as Director to the BIA Board of Management for the term ending on November 14, 2026.

### **Tecumseh Accessibility Advisory Committee**

*The Ontarians with Disabilities Act (ODA)* requires municipalities with a population greater than 10,000 to establish an Accessibility Advisory Committee to advise Council in each year about the preparation, implementation and effectiveness of the municipality's Accessibility Plan, in addition to other obligations as established by the ODA. The ODA requires that not less than 50 percent of the Committee's members be persons with disabilities, or such members as Council deems appropriate. The Accessibility Advisory Committee (TAAC) normally meets quarterly.

Currently there are five members on the committee with two members identified as persons with disabilities. The application received is not a person who has identified as a person with disabilities however, their current work experience in social work deems this applicant as an ideal candidate for this committee. Administration will continue to post the committee application form for TAAC in an effort to meet ODA's requirement of 50 percent of the Committee members be persons with disabilities.

It is recommended that the application from Kristina Fernandez be accepted and be appointed to the TAAC for the remainder of the term ending November 14, 2026.

### **Consultations**

None

### **Financial Implications**

There are no financial implications.

## Link to Strategic Priorities

Applicable	<a href="#">2023-2026 Strategic Priorities</a>
<input checked="" type="checkbox"/>	Sustainable Growth: Achieve prosperity and a livable community through sustainable growth.
<input type="checkbox"/>	Community Health and Inclusion: Integrate community health and inclusion into our places and spaces and everything we do.
<input type="checkbox"/>	Service Experience: Enhance the experience of Team Tecumseh and our citizens through responsive and respectful service.

## Communications

Not applicable

Website

Social Media

News Release

Local Newspaper

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Jennifer Alexander, MPA, AOMC, CMO  
Deputy Clerk & Manager Legislative Services

Reviewed by:

Robert Auger, LL.B.  
Director Legislative Services & Clerk

Recommended by:

Margaret Misek-Evans, MCIP, RPP  
Chief Administrative Officer

<b>Attachment Number</b>	<b>Attachment Name</b>
None	None