



The Corporation of the Town of Tecumseh

Community & Recreation Services

To: Mayor and Members of Council

From: Beth Gignac, Director Community & Recreation Services

Date to Council: Tuesday, May 13, 2025

Report Number: CRS-2025-06

Subject: Sport Operating Agreements

Recommendations

It is recommended:

That Report CRS-2025-06 Sport Operating Agreements **be received**;

And that the following by-laws:

- By-Law 2025-066 Tecumseh United Football Club;
- By-Law 2025-067 Windsor Wildcats Fastball Association;
- By-Law 2025-069 Tecumseh Minor Baseball Association; and
- By-Law 2025-070 Windsor Lady Expo Fastball Association,

be considered for first, second, third and final readings to authorize the Mayor and Clerk to execute Operating Agreements for a five (5) year term;

And further that By-Law 2025-071 St. Mary's Park Recreation Committee **be considered** for first, second, third and final readings to authorize the Mayor and Clerk to execute an Operating Agreement for a seven (7) year term with St. Mary's Park Recreation Committee;

And furthermore, that Administration be directed to finalize and return the Operating Agreements with the Tecumseh Recreational Soccer Club and McAuliffe Park Sports for Council's consideration at the next Regular Council Meeting.

Background

At the April 22, 2025 Regular Council Meeting, Report [CRS-2025-05](#) entitled "Community, Sport and Historical Society Operating Agreements" was received and resolution RCM 116/25 provided direction to Administration to bring forward a subsequent report for the remaining Sport Field User Groups and their respective by-laws to be prepared and presented for Council's consideration at this meeting.

The report provided a summary of the process used to develop the Operating Agreements as well as the value exchange criteria used to determine the financial implications of same.

Comments

The intention of this report is to provide an overview of the Operating Agreements between the Town and Sport organizations who utilize the Town's sports fields for their activities and a summary of the specific financial relationships between the Town and the Sport organizations with financial implications.

The Sport organizations referenced in this report use the following sports fields:

Sport Organization	Location	Location Governance
McAuliffe Park Sports	McAuliffe Park Soccer McAuliffe Park Baseball	Town of Tecumseh Windsor-Essex Catholic District School Board
Tecumseh Minor Baseball	Carling Park, Little River Park, Optimist Park, McAuliffe Park, Tecumseh Centre Park	Town of Tecumseh
Tecumseh Recreational Soccer Club	Optimist Park l'Essor, Tecumseh Soccer Fields St. Andre French Immersion Catholic Elementary School	Town of Tecumseh Conseil scolaire catholique Providence Windsor-Essex Catholic District School Board

Tecumseh United Football Club	Buster Reaume Park	Town of Tecumseh
Windsor Lady Expos Fastball Association	Weston Park	Town of Tecumseh
Windsor Wildcats Fastball Association	Weston Park, Optimist Park	Town of Tecumseh
St. Mary's Park Recreation Committee	St. Mary's Park St. Mary French Immersion Catholic Elementary School	Roman Catholic Episcopal Corporation London Diocese Windsor-Essex Catholic District School Board

As indicated in the above table, the following third-party organizations have either formal and/or informal use agreements and/or permits with the Town of Tecumseh as follows:

Windsor-Essex Catholic District School Board:

- McAuliffe Park Baseball Diamonds
- St. Mary French Immersion Catholic Elementary School
- St. André French Immersion Catholic Elementary School Field

Conseil scolaire catholique Providence

- l'Essor South Soccer Fields
- Tecumseh Soccer Fields

Roman Catholic Episcopal Corporation London Diocese

- St. Mary's Park

Administration is in active discussions with these third-party organizations to develop either new and/or first-time formal use agreements to accommodate the sports organizations referenced in this report.

Consultations

Chief Administrative Officer
Legislative Services & Clerk
Financial Services
McAuliffe Park Sports
St. Mary's Park Recreation Committee
Tecumseh Minor Baseball Association
Tecumseh Recreational Soccer Club
Tecumseh United Football Club
Windsor Lady Expos Fastball Association
Windsor Wildcats Girls Fastball Association

Financial Implications

As outlined in CRS-2025-05, the new Operating Agreements reflect a shift toward a value exchange model which recognizes the significant volunteer contributions, park usage, financial investments, and operational responsibilities provided by user groups.

This model replaces the legacy per-player fee structure introduced in 2013, which had remained static at \$5 per participant until Council approved an increase to \$10 in 2025 as part of the 2025 budget process.

Effective January 1, 2026, the Town will transition away from this flat-rate per-player system to a more equitable fee structure based on the value exchange model which assessed volunteer contributions, park usage, financial investments and operational responsibilities to determine a new fee.

The standardized five-year agreement term provides financial stability and predictability for both the Town and user groups, while the new model ensures alignment between service delivery, facility usage, and the Town's cost recovery goals.

The net financial impact to the Town is budgeted at \$38,000 in 2025 to \$45,500 in 2026 which represents an annual revenue increase of \$7,500 and a total revenue increase of \$37,500 over the 5-year period of these Operating Agreements.

Summary of Operating Agreements

The following section outlines the value exchange and projects annual financial contributions for each organization entering into an Operating Agreement. These summaries reflect a combination of fees, in-kind support, and historical or ongoing capital investments all of which form the basis of each group's unique financial relationship with the Town.

McAuliffe Park Sports

McAuliffe Park Sports is entering into a five-year Operating Agreement based on a value exchange that reflects their level of activity, volunteer contributions, and capital investments. The group supports approximately 1,200 participants and delivers around 600 soccer and baseball activities annually, primarily for youth, along with one adult women's league. They contribute an estimated 5,000 volunteer hours each year. Based on this level of activity and community impact, their annual fee has been set at \$10,500 beginning in 2026. This represents a budgeted net decrease of \$750 before tax.

This group has also made notable contributions to Town infrastructure, including the McAuliffe Park Splash Pad. In recognition of their commitment and ongoing responsibilities including field maintenance & lining, shared scheduling, event setup/takedown and supply of activity specific equipment this agreement ensures continued access to fields, storage and concession space under clearly defined terms

Tecumseh Minor Baseball Association (TMBA)

TMBA is entering into a five-year Operating Agreement based on a value exchange that reflects their level of activity, volunteer contributions, and capital investments. The group supports approximately 350 participants and delivers around 2,000 baseball activities annually, with approximately 500 taking place on Town outdoor fields serving youth. They contribute an estimated 16,000 volunteer hours each year. Based on this level of activity and community impact, their annual fee has been set at \$10,500 beginning in 2026. This represents a budgeted net increase of \$7000 before tax.

This group has also made significant contributions to Town infrastructure, including contributions to outdoor washrooms/concessions at Optimist and Carling Park, numerous infield improvements, batting cage installation, fencing upgrades, and electrical infrastructure enhancements. In recognition of their commitment and ongoing responsibilities such as field maintenance and lining, shared scheduling, event setup and takedown, and the supply of activity-specific equipment this agreement ensures continued access to fields, storage, and concession spaces under clearly defined terms.

Tecumseh Recreational Soccer Club (TRSC)

TRSC is entering into a five-year Operating Agreement based on a value exchange that reflects their level of activity, volunteer contributions, and capital investments. The group supports approximately 1,200 participants and delivers around 600 soccer activities annually, primarily for youth. They contribute an estimated 5,000 volunteer hours each year. Based on this level of activity and community impact, their annual fee has been set at \$10,500 beginning in 2026. This represents a budgeted net decrease of \$750 before tax.

This group has also made notable contributions to Town infrastructure, including the irrigation and field improvements at the Tecumseh Soccer Fields. In recognition of their commitment and ongoing responsibilities including field lining, shared scheduling, event setup/takedown and supply of activity specific equipment this agreement ensures continued access to fields and storage space under clearly defined terms.

Tecumseh United Football Club (TUFC)

TUFC is entering into a five-year Operating Agreement based on a value exchange that reflects their level of activity, volunteer contributions, and capital investments. The group supports approximately 400 participants and delivers around 2,500 soccer activities annually, with approximately 100 taking place on Town outdoor fields serving youth. They contribute an estimated 1,000 volunteer hours to the community each year. Based on this level of activity and community impact, their annual fee has been set at \$2,000 beginning in 2026. This represents a budgeted net increase of \$995 before tax.

In recognition of their commitment and ongoing responsibilities including field lining, shared scheduling, event setup/takedown and supply of activity specific equipment this agreement ensures continued access under clearly defined terms.

Windsor Lady Expos Fastball Association

Windsor Lady Expos are entering into a five-year Operating Agreement based on a value exchange that reflects their level of activity, volunteer contributions, and capital investments. The group supports approximately 41 youth participants and delivers around 125 fastball activities annually on Town outdoor fields, in addition to numerous away games and indoor training sessions. They contribute an estimated 4,500 volunteer hours to the community each year. Based on this level of activity and community impact, their annual fee has been set at \$2,500 beginning in 2026. This represents a budgeted net increase of \$500 before tax.

This group has also made notable contributions to Town infrastructure, including the field and dugout improvements and batting cage located at Weston Park. In recognition of their commitment and ongoing responsibilities including field lining, shared scheduling, event setup/takedown and supply of activity specific equipment this agreement ensures continued access to fields and storage space under clearly defined terms.

Windsor Wildcats Girls Fastball Association

The Windsor Wildcats are entering into a five-year Operating Agreement based on a value exchange that reflects their level of activity, volunteer contributions, and capital investments. The group supports approximately 100 youth participants and delivers around 500 activities annually, with approximately 130 taking place on Town outdoor fields, in addition to numerous away games and indoor training sessions. They contribute an estimated 5,000 volunteer hours to the community each year. Based on

this level of activity and community impact, their annual fee has been set at \$3,500 beginning in 2026. This represents a budgeted net increase of \$500 before tax.

This group has also made notable contributions to Town infrastructure, including the field and dugout improvements. In recognition of their commitment and ongoing responsibilities including field lining, shared scheduling, event setup/takedown and supply of activity specific equipment this agreement ensures continued access to fields and storage space under clearly defined terms.

St. Mary's Park Recreation Committee

St. Mary's Park Baseball is entering into a seven-year Operating Agreement based on a value exchange that reflects their level of activity, volunteer contributions, and capital investments. The group supports approximately 650 participants and delivers around 350 baseball activities annually, which serves youth and adult leagues. They contribute an estimated 3,000 volunteer hours each year. Based on this level of activity and community impact, their annual fee has been set at \$6,000 beginning in 2026. This represents a budgeted net increase of \$0 before tax.

This group has also made significant contributions to Town infrastructure, including contribution to the Park's splash pad, numerous field improvements, fencing/dugout upgrades and field lighting enhancements. In recognition of their commitment and ongoing responsibilities such as field maintenance and lining, event setup and takedown, and the supply of activity-specific equipment this agreement ensures continued access to fields, storage, and concession spaces under clearly defined terms.

Link to Strategic Priorities

Applicable	2023-2026 Strategic Priorities
<input type="checkbox"/>	Sustainable Growth: Achieve prosperity and a livable community through sustainable growth.
<input checked="" type="checkbox"/>	Community Health and Inclusion: Integrate community health and inclusion into our places and spaces and everything we do.
<input type="checkbox"/>	Service Experience: Enhance the experience of Team Tecumseh and our citizens through responsive and respectful service.

Communications

Not applicable ☒

Website ☐

Social Media ☐

News Release ☐

Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Brett Palmer
Senior Manager Recreation Services

Reviewed by:

Beth Gignac, BA Hons
Director Community & Recreation Services

Reviewed by:

Robert Auger, LL.B.
Director Legislative Services & Clerk

Recommended by:

Margaret Misk-Evans, MCIP, RPP
Chief Administrative Officer

Attachment Number	Attachment Name
None	None