



The Corporation of the Town of Tecumseh

Public Works & Engineering Services

To: Mayor and Members of Council

From: Phil Bartnik, Director Public Works & Engineering Services

Date to Council: Tuesday, June 10, 2025

Report Number: PWES-2025-38

Subject: Tender Award for the J.C. Smith and McPherson Drains

Recommendations

It is recommended:

That report PWES-2025-38 Tender Award for the J.C. Smith and McPherson Drains **be received**;

And that the tender for the J.C. Smith and McPherson Drains, in the amount of \$402,125.20 excluding HST **be awarded** to Shepley Excavating and Road Maintenance;

And further that a by-law **be prepared** to authorize the Mayor and Clerk to execute an agreement, satisfactory in form to the Town's Solicitor, with Shepley Excavating and Road Maintenance.

Background

On February 25, 2025, Council considered report [PWES-2025-16](#) for the improvements to the J.C. Smith and McPherson Drains (Drains) under the Drainage Report prepared by Antonio Peralta, P.Eng., of N.J. Peralta Engineering Ltd. (Peralta) dated August 2, 2024, and provisionally adopted By-Law 2025-024 (Motion: RCM-55/25). Council gave the third and final reading on April 22, 2025 (Motion: RCM-124/25).

The project consists of restoring the drain back to its original design capacity through open drain maintenance and the replacement, relaying, and removal of existing culverts. The Town received a permit for the work from the Essex Region Conservation Authority (ERCA) on April 4, 2025.

Comments

A Tender call was advertised on the Town's website, along with being posted on the Town's bids and tenders account on May 2, 2025. Two tender submissions were received on May 22, 2025, and were virtually opened in the presence of the Town's Purchasing Officer.

Peralta has reviewed the tenders and provided a summary report which is included as Attachment 1. The tender results are summarized as follows:

Tenderer	Total Tender Price (Excluding HST)
Shepley Excavating and Road Maintenance	\$402,125.20
South Shore Contracting of Essex County Inc.	\$774,000.00

As part of their review, Peralta checked the submissions for mathematical errors or bid irregularities and discovered none.

All tenderers submitted the required documents, and no addendums were included as part of the tender.

The lowest tender of \$402,125.20 is below the Engineer's construction estimate by 15.7%.

Based on their low tender submission and suitability for this work, Administration, in consultation with Peralta, recommends that Council award the tender for the Drains in the amount of \$402,125.20 excluding HST to Shepley Excavating and Road Maintenance.

Consultations

Financial Services
N.J. Peralta Engineering Ltd.

Financial Implications

According to Section 59(1) of the Act, if the contract price exceeds 133% of the engineer's construction estimate, the Council of the initiating municipality shall call a meeting to consider the contract price with the affected landowners and discuss the next steps. As the lowest tendered bid was 84.3% of the engineer's construction estimate, a meeting with the affected landowners is not required.

Other than costs to administer the project, the project costs are 100% recoverable from the affected lands, including Town owned lands/roads, as detailed in the Assessment Schedule included in the Engineer's Report dated August 2, 2024. The Town will utilize the Lifecycle Reserves to pay for the Town's drainage assessment.

The estimated cost to the Town within the Drainage Report is \$298,757. This includes assessments for work on road crossing culverts and Water Division access culverts as well as general outlet assessments for Town lands/roads. In accordance with Section 62(1) of the Act, Council will need to pass a by-law to assess actual costs once the project has been completed to the lands and roads that contribute to the Drain. At that time, the Town's final costs will be known.

Link to Strategic Priorities

Applicable	2023-2026 Strategic Priorities
<input checked="" type="checkbox"/>	Sustainable Growth: Achieve prosperity and a livable community through sustainable growth.
<input type="checkbox"/>	Community Health and Inclusion: Integrate community health and inclusion into our places and spaces and everything we do.
<input type="checkbox"/>	Service Experience: Enhance the experience of Team Tecumseh and our citizens through responsive and respectful service.

Communications

Not applicable ☒

Website ☐

Social Media ☐

News Release ☐

Local Newspaper ☐

This report has been reviewed by Senior Administration as indicated below and recommended for submission by the Chief Administrative Officer.

Prepared by:

Matthew Shiha, E.I.T.
Drainage Superintendent

Reviewed by:

John Henderson, P.Eng.
Manager Engineering Services

Reviewed by:

Tom Kitsos, CPA, CMA, BComm
Director Financial Services & Chief Financial Officer

Reviewed by:

Phil Bartnik, P.Eng.
Director Public Works & Engineering Services

Recommended by:

Margaret Misek-Evans, MCIP, RPP
Chief Administrative Officer

Attachment Number	Attachment Name
1	Recommendation Letter prepared by N.J. Peralta Engineering Ltd., dated May 26, 2025, for the Tender Results